



**SACRED HEART MAJOR SEMINARY**  
**DUPLICATE/REPLACEMENT DIPLOMA FORM**

Office of the Registrar \* 2701 Chicago Blvd. \* Detroit, MI 48206-1799  
 Tel (313) 883-8545 \* Fax (313) 883-8682  
 registrar@shms.edu

\* A diploma will NOT be released until all financial obligations to the seminary have been satisfied.

STUDENT INFORMATION			
ALL blocks in student section must be completed - PLEASE PRINT LEGIBLY - Thank You			
Last 4-digits of S.S. #	LAST NAME	FIRST NAME	MIDDLE NAME
EMAIL ADDRESS			
List any other names under which you may have attended SHMS/SJPS:			
Level of Study: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate School <input type="checkbox"/> SHMS <input type="checkbox"/> St. John Provincial Seminary <input type="checkbox"/> Both			
BIRTHDATE	DAYTIME PHONE #	STUDENT SIGNATURE	DATE

DEGREE INFORMATION	
School	<input type="checkbox"/> SHMS <input type="checkbox"/> St. John Provincial Seminary
Degree Date	
Degree Earned	
Major	
Honors, if applicable	

**PLEASE NOTE:**

If a diploma is needed for both SHMS and St. John Provincial Seminary, please complete two separate forms. If both an undergraduate and a graduate diploma is needed, please complete two separate forms as well.

If a student is requesting a name change, it must be accompanied with the proper legal documentation such as marriage license, divorce decree, etc. Scanned originals of required documentation will be accepted, photos will not be accepted.

STB/STL diplomas require a minimum of 6 months for the order to be received.

**MAILING INFORMATION**

List the complete mailing address of where you would like your diploma sent. PLEASE PRINT LEGIBLY

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address (cont.): \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Country \_\_\_\_\_

Duplicate/Replacement Diploma Fees	
(per diploma)	
S.T.B./S.T.L.	\$400
A.A.M./A.B./B.Phil./M.A./M.A.P.S./M.Div.	\$75
Basic/Intermediate/Graduate Diploma	\$25

**\*\*Please include the appropriate fee with this form.**

Do you want us to update your SHMS/SJPS record to show this as your permanent address?  YES  NO

FOR INTERNAL USE ONLY			
Accepted By	Dipl. Ord.		Proofed & Mailed